

## Conditions for Use of the Church Buildings

1. The person signing the Holy Union Reservation Form will be accountable for any extra cleanup needed or payment for damage done to the church or church's equipment and will follow the rest of the conditions within this document.
2. No alcoholic beverages are allowed on church property except for sacramental purposes.
3. No smoking is allowed in the buildings. Smoking outside is only permitted at the east side of the building where the container for cigarette disposal is located.
4. Respect for church property is expected throughout counseling to rehearsal to the holy union ceremony. The respect includes asking to use specific church property before its use, remaining only in areas of the church building necessary for your counseling, rehearsal and ceremony.
5. If the kitchen is not reserved, then no food or beverages may be served other than water.
6. If the kitchen is used, you must clean it afterward. This includes washing, drying, and putting away all utensils and wiping down the counters. There is an extra fee for kitchen use. Please talk to the Office Administrator.
7. No tacks, glue or putty may be used on the walls, doors, pews, or ceiling. Command Strips or tape that does not leave a mark may be used.
8. Dogs. Only dogs with certification as a service dog are permitted inside the church building.

NORTH HAMPTON  
UNITED CHURCH  
OF CHRIST NORTH HILL PARISH

295 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03848  
603-964-8687  
WWW.UCCNORTHHAMPTON.ORG



Dear Friends,

Congratulations and best wishes to you on your engagement! We are glad that you are considering celebrating your very special day with us.

The United Church of Christ in North Hampton may just be the place for you and your loved ones and friends to celebrate your wedding as you embark on a life long commitment with one another in the presence of our living God. We hope that the information contained in this brochure will answer many of the questions that you have for us. Additionally, a preliminary conversation with our administrative assistant or with me may answer any lingering questions that you have.

I look forward to meeting with you should The United Church of Christ in North Hampton be the place where you will celebrate your love and abiding commitment to one another.

Peace and Blessings,  
Rev. Mike Gelsomini

A wedding ceremony is a worshipful ceremony of spiritual significance. As such, it is a worship service to be entered into with reverence and joy. Couples are invited to give serious thought to and plan a ceremony with the pastor that will convey their faith and spiritual commitments to those who gather. Weddings are a service of worship that makes public the spiritual promises that a couple has already made privately to one another and to God.

The policy of the United Church of Christ in North Hampton is that the Pastor and the Music Director (as organist or pianist) have first right of refusal for a wedding performed within the church building. The Pastor is very open to co-officiating with another faith leader who has historical relationship with or particular meaning for the couple with the understanding that the Pastor would still maintain leadership within the church building.

**Requirements:**

- \* The Pastor would like to meet with the couple several times during the months prior to the ceremony.
- \* A rehearsal is recommended for most weddings in proximate relationship to the actual ceremony. Rehearsals will include the wedding party and family participating in the ceremony. The pastor will walk through the ceremony giving directions and guidance. We want you to feel comfortable and relaxed on your special day.
- \* Because a wedding is a worship service and it is important that all present be able to participate in the ceremony without being distracted, flash photographs after the Processional and before the Recessional will not be permitted. However, video-recording and non-flash photographs may be taken from a fixed location in the balcony at the discretion of the officiating minister if arranged in advance. Please be sure that your photographer and your friends understand these restrictions and that arrangements are made to take the photographs you desire before or after the service.
- \* All paperwork must be filled out, along with your deposit, and returned to the office before the date and time of your wedding can be secured/confirmed on the church calendar.

**Fees:**

We ask that all appropriate checks (made out separately as noted) be either mailed to the church office or given to the appropriate person at the rehearsal as directed in the chart on the next page.

SERVICE RENDERED	SEPARATE CHECKS	FEE	DUE
Clergy	Rev. Michael Gelsomini	\$450	At rehearsal
Organist	Mary Oliver	\$250 (\$50 due with completed music form to hold date) \$25 extra to work with a soloist	Balance due at rehearsal
Cleaning Fee & Wedding Assistant	UCC North Hampton	\$200 (50% due with Completed request form to hold date)	Balance due 2 weeks before wedding
Non-Member Kitchen and Vestry Use	UCC North Hampton	\$125/hour 50% due with completed	Balance due 2 weeks before
Non - Member Fee to use North Hill Parish	UCC North Hampton	\$200 (50% due with Completed request form to hold date)	Balance due 2 weeks before wedding
Non - Member Fee to use Little River Chapel	UCC North Hampton	\$350 (50% due with Completed request form to hold date)	Balance due 2 weeks before wedding
Non-Member Security Deposit	UCC North Hampton	\$250 refunded one week after event	Due 2 weeks before wedding

**Contact Information**

Rev. Michael Gelsomini  
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Mary Oliver  
musicdirector@uccnorthhampton.org

Danny Smith, Office Administrator  
603-964-8687 x1  
adminassistant@uccnorthhampton.org

**Mailing Address**

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295 Atlantic Avenue  
North Hampton, NH 03862

